

Table 22-7: Important Documents to Keep Updated and Readily Available

1. Living will
2. Durable power of attorney or health proxy documents
3. A simple, clear statement of what the patient desires to be done in case of an emergency or crisis (i.e., do or do not call 911)
4. Important phone numbers (friends, family, clergy, doctor, nurse, hospice or home care agency)
5. Vital statistics (full name, date of birth, Social Security number, mother's maiden name, place of birth)
6. Health insurance and other financial documents
7. Other important documents such as tutorship papers, bank and house papers, safety deposit information
8. Burial policies